

SUNDRIDGE-STRONG UNION PUBLIC LIBRARY BOARD
REGULAR MEETING
May 20, 2021

PRESENT: Sundridge – Shawn Jackson (audio), Jean Wanless (video & audio), Fraser Williamson (video & audio); Strong - Betty McLaren (audio), Jeff McLaren (audio), Cindy Van Til (audio)

STAFF PRESENT: Melinda Kent, Librarian/CEO (video & audio),

The meeting was called to order by the chair at 6:48 p.m.

The chair asked if there were any pecuniary interests to declare and there were none.

APPROVAL OF AGENDA

It was,

MOVED BY: Cindy Van Til

SECONDED BY: Betty McLaren

That the agenda be approved as circulated. *Carried.*

Betty McLaren - aye

Jeff McLaren - aye

Shawn Jackson - aye

Cindy Van Til- aye

Jean Wanless - aye

Fraser Williamson - aye

MINUTES:

It was,

MOVED BY: Jean Wanless

SECONDED BY: Jeff McLaren

That the minutes of the April 15, 2021 meeting of the Sundridge-Strong Union Public Library Board be adopted as presented. *Carried.*

Betty McLaren - aye

Jeff McLaren - aye

Shawn Jackson - aye

Cindy Van Til- aye

Jean Wanless - aye

Fraser Williamson - aye

BUSINESS ARISING FROM THE MINUTES:

- The Library budget has been approved by the Township of Strong council and will be heard at the May 26th meeting of the Village of Sundridge council.
- Chair Williamson attended the Ontario Library Services (OLS) Board Assembly meeting on April 21. The OLS Board is divided by the size of the population a Library serves. One representative was nominated and elected from each size. It was a good meeting.

STATEMENT OF EXPENSES:

It was:

MOVED BY: Betty McLaren

SECONDED BY: Jean Wanless

That the statement of expenses for the Sundridge-Strong Union Public Library for the month of April 2021 in the amount of \$-1940.84 be accepted as presented.

Carried.

Betty McLaren - aye

Jeff McLaren - aye

Shawn Jackson - aye

Cindy Van Til- aye

Jean Wanless - aye

Fraser Williamson - aye

CORRESPONDENCE:

- An update from the treasurer regarding bank fees. No changes may be made at this time.

LIBRARIAN'S REPORT:

- See attached.
- The outdoor return box has been ordered.

NEW BUSINESS:

- Through the TD Summer Reading Club the Library will receive all the material needed for a StoryWalk®. A StoryWalk® is way for families to enjoy reading and the outdoors at the same time. Laminated pages from a children's book are installed outdoors on stands and families may walk from page to page. There was a discussion on where this may be best placed within the Library's catchment area and it was decided the Lions Park would be the best place. The Librarian/CEO will contact the Village of Sundridge office to see what we need to do next for approval to post the StoryWalk®. in the Lion's Park.

STRATEGIC PLAN UPDATE:

- Once we are permitted to meet in person, we will go ahead with our first meeting. It may be in the summer.

POLICY MANUAL:

It was,

MOVED BY: Jeff McLaren

SECONDED BY: Betty McLaren

That the Sundridge-Strong Union Public Library approve the following policy and manual:

- Holidays, Vacation & Leave Policy

- Safely Plan & Emergency Manual. *Carried.*

Betty McLaren - aye

Jeff McLaren - aye

Shawn Jackson - aye

Cindy Van Til- aye

Jean Wanless - aye

Fraser Williamson - aye

ADJOURNMENT

It was,

MOVED BY: Cindy Van Til

That we adjourn at 7:30 pm until the next regular meeting of the Sundridge-Strong Union Public Library Board to be held at 6:45 pm on Thursday June 17, 2021 or at the call of the chair. *Carried.*



Chairperson

Recording Secretary