

**SUNDRIDGE-STRONG UNION PUBLIC LIBRARY BOARD
REGULAR MEETING
January 16, 2020**

PRESENT: Sundridge - Sarah Barnes, Fraser Williamson, Stephen Rawn
Strong - Betty McLaren, Jeff McLaren, Cindy Van Til

STAFF PRESENT: Melinda Kent, Librarian/CEO

ABSENT:

The meeting was called to order by the chair at 7:04 p.m.

Fraser asked if there were any pecuniary interests to declare and there were none.

APPROVAL OF AGENDA

It was,

MOVED BY: Cindy Van Til

SECONDED BY: Betty McLaren

That the agenda be approved as circulated. *Carried.*

MINUTES:

It was,

MOVED BY: Stephen Rawn

SECONDED BY: Jeff McLaren

That the minutes of the December 19, 2019 meeting of the Sundridge-Strong Union Public Library Board be adopted as presented. *Carried.*

BUSINESS ARISING FROM THE MINUTES:

- A quote and a diagram were received from Near North Industrial Solutions for a sign post. The board agreed this would be suitable for the sign.
- We looked again at examples for the sign for the road and window. We decided on a design for the window but will ask for modifications for the sign at the road.
- In addition to the welcome sign for the window we will also get a sign that has the hours for the library that is larger and easier to read than the one that is currently on the front door.
- If there are additional meetings for board members such as revising the strategic plan the Village and Township should be notified of the extra meetings for remuneration.

STATEMENT OF EXPENSES:

It was:

MOVED BY: Cindy Van Til

SECONDED BY: Sarah Barnes

That the statement of expenses for the Sundridge-Strong Union Public Library for the month of December 2019 in the amount of \$8830.60 be accepted as presented. *Carried.*

The 2019 payment has not been received from Joly. As this is usually a grant from the government it is likely late in coming just as our grants were. Melinda will follow up if it doesn't arrive soon.

LIBRARIAN'S REPORT:

- See attached.
- Further to the events outlined on the report there will also be: Lego on the January 31st PA Day and Valentine's Stories and Crafts on Feb. 12th.
- We received notification that we will be receiving an interlibrary loan rebate for 2019. How it is calculated will be different this year compared to previous years. We will need to wait and see if the amount is comparable to other years.

CORRESPONDENCE:

NEW BUSINESS:

- A draft budget was discussed. The board agreed the first draft is suitable. We need to know how much of a surplus we have at the end of 2019 before going further with the budget.

STRATEGIC PLAN UPDATE:

- No update at this time.

LIFELONG LEARNING COMMITTEE REPORT:

- There was no CALLE meeting in December so no updates at this time.

POLICY MANUAL:

- There was a brief discussion regarding pets at the library.
- No new policies to go over at this time.

DISCUSSION:

ADJOURNMENT

It was,

MOVED BY: Betty McLaren

That we adjourn at 8:00 pm until the next regular meeting of the Sundridge-Strong Union Public Library Board to be held at 7:00 pm on Thursday, February 20, 2020 or at the call of the chair. *Carried.*

Rev. From
Chairperson

W Kent
Recording Secretary